Business and Government Continuity Services
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BGCS has been in business for 30 years and lists numerous corporations and government agencies as clients. BGCS was on site at the Oklahoma City Bombing aiding a government client in business recovery and provided assistance to a large international corporation of 38,000 personnel who had several hundred employees at "ground zero". The BGCS principal consultant also directed the disaster recovery operation of three large data/operations centers following the largest fire in Air force history. BGCS provides Corporate America and government agencies unique presentations and seminars/courses on business recovery, disaster prevention, operational survivability/ sustainability, security enhancement and sabotage/terrorism avoidance. The BGCS condensed, on site, one day quick course provides valuable training and details for corporate and government agency executive management and staff in **how to develop or improve** internally, business recovery or continuity of operations plans.

BGCS PROVIDES THE FOLLOWING SERVICES:

1. "Business/Government Continuity from A to Z" training for your executive management and staff. This is excellent for those who contribute to improving your business recovery plans, those who will be serving on business recovery teams and those who provide support services. This is also recommended for those who already have plans to maintain commitment and to provide new improvement ideas. This "Flagship" course is ideal to assist organizations starting the business/government continuity process or those progressing from Information Services Recovery to total Business/Government Recovery Planning. The course also contains many recommendations and principles to *improve existing plans* and to *enhance the security*, sustainability and survivability of organizations to include sabotage and terrorism avoidance.

2. Develop Risk Analyses and Business Impact Analyses and other business continuity planning modules for your organization or audit Business Recovery Plans or modules, once they are completed. BGCS can host a BIA work session with key functional management that will significantly shorten the BIA time frame.

3. BGCS also offers a quick risk analysis option for your organization. One or two certified experts will tour your facilities or property with your representatives, point out the risks, recommend controls or solutions if appropriate and take digital photos. Your staff is then provided the digital photos and BGCS can provide a shell document for your staff to develop the risk analysis report. If you desire, an audio version of the risks and

recommendations will also be provided. BGCS can then review or audit your draft report before it is finalized. BGCS can also include in the "Business Continuity from A to Z" Seminar, examples and findings from this quick Risk Analysis. This condensed Risk Analysis can be done in minimum time and at greatly reduced cost.

4. Address the Human Resource aspects of disasters. BGCS provides recommendations and disaster lessons learned for organizations regarding our most important asset, our personnel. We train organizational personnel on how to develop personal and home disaster recovery plans. This shows your staff that the organization cares and truly believes that personnel are the most important resource. A major organizational benefit is that more staff will be available after the disaster to support your recovery.

5. Executive and Conference Disaster Prevention and Business Continuity Presentations.

6. Security and Sabotage Terrorism Avoidance Presentations.

7. Provide training on Character and Integrity in the Workplace as a disaster deterrent and to improve organizational productivity.

8. ***Train and then assist and mentor*** your organization as they develop Business Continuity Plans. ***Audit your plans*** upon completion.

9. Develop tests or exercises to train personnel and assess the effectiveness of Business Resiliency Plans with the goal of determining improvements for your business continuity and recovery capabilities. Plans that are not regularly tested are usually ineffective.